EUMUNDI STATE SCHOOL

REFUND POLICY

School fees for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

Participation of students in an excursion or camp is indicated through payment of the excursion or camp fee and provision of a permission form completed by the parent/carer.

As the school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an excursion or school camp may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent/carer wishes to apply for a refund due to their child’s non participation in an excursion or camp activity, they may do so by completing the Request for Refund form available from the school office.

Refunds won’t be paid immediately but will be paid after the reconciliation of the activity.

<table>
<thead>
<tr>
<th>SCENARIO</th>
<th>REFUND POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students attending an excursion with a set bus cost only.</td>
<td>No refunds will occur, the excursion cost is for bus and this is the cost the school incurs.</td>
</tr>
<tr>
<td>Students attending an excursion with a set bus cost and a set venue cost.</td>
<td>No refunds will occur, the excursion cost is for bus and venue and this is the cost the school incurs.</td>
</tr>
<tr>
<td>Students attending an excursion with a set bus cost and a venue cost (not set).</td>
<td>No refund will occur for the cost of the bus but a refund may be given for the venue cost (this will depend on costings the school incurs from the venue).</td>
</tr>
<tr>
<td>Students attend camps</td>
<td>No refund will be given for the cost of the bus but a refund may be given for the venue cost (this will depend on costings the school incurs from the venue).</td>
</tr>
<tr>
<td>Students attending an excursion at school.</td>
<td>No refunds will occur if there is one set charge for the whole event.</td>
</tr>
<tr>
<td>Students attending an excursion at school.</td>
<td>A refund may be given if the charge only applies to those students who attend the excursion.</td>
</tr>
</tbody>
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